

INTERNATIONAL PROJECT DIRECTOR

Grade 10 Management Position

Education Development Center (EDC) is one of the world's leading non-profit research and development firms. Established in 1958, EDC's work spans the globe, joining research with practice to meet today's and tomorrow's challenges in education, health promotion, technology, human rights, and the environment. While the issues we confront are complex, all that we do is united by one simple conviction: Learning is the liberating force in human development.

_____ EDC is committed to Diversity in the Workplace _____

EDC is seeking an International Project Director to manage Leader Award and help backstop Associate Award activities for the EQUIP3 Project. This is a multi-country, cross-sectoral U.S. government-funded project. It requires an international development professional with strong program leadership, research management, and advocacy skills. Previous work with USAID projects and background in education and/or youth development a plus. This position will report to the EDC Vice President and Officer-in-Charge of EQUIP3 Programs. The position will be based in Washington, D.C.

EQUIP3 is one of three complementary Leader with Associate Awards in the EGAT/ED portfolio of mechanisms for USAID Mission or Regional Bureaus to improve the quality of education and learning opportunities for in and out of school children, youth, and young adults. The purpose of EQUIP3/Youth Trust is to prepare and engage out of school children, youth and young adults for their roles within the world of work, civil society and family life through building the capacity of youth and youth serving organizations. The program helps USAID and countries around the world improve earning, learning, and skill development opportunities for out – of – school boys and girls, young men and young women.

JOB DESCRIPTION – The EQUIP3 Project Director is responsible for supervision and management of EQUIP3 Leader Award Activities, and for helping support the technical needs and synthesizing lessons learned from EQUIP3 Associate Awards. The EQUIP3 Project Director works closely with the EQUIP3 Senior Leadership Team.

The EQUIP3 Project Director:

- Oversees:
 - Applied research studies
 - Advocacy efforts with key stakeholders
 - Training and capacity-building activities
 - Responding to requests for technical information from USAID and other stakeholders
 - Synthesizing lessons learned from EQUIP3 Associates Awards
 - Facilitates meeting of EQUIP3 technical team members
 - The development of project technical documents and reports
 - Project communications and outreach
 - Communication and networking with EQUIP3 partner organizations
- Presents project progress &/or results in public forums &/or publications

12/2/08

The EQUIP3 Project Director also:

- Provides advice to EQUIP 3 Associate Awards
- Builds positive client, vendor, and funder relations
- Co-authors papers, presentations, books
- Supervises technical &/or administrative staff
- Domestic and International travel required

QUALIFICATIONS - All jobs require educational achievement; excellent writing skills; demonstrable initiative, creativity, and flexibility; ability to work independently and effectively in groups; strong interpersonal & organizational skills. This position requires:

- Doctorate preferred, or Master's degree with 15 years experience.
- Minimum 12-13 years experience in related professional work.
- Experience in youth development, youth employment programs, or related field.
- Demonstrable leadership skills.
- Understanding of applied research, policy, and advocacy processes.
- Ability to think strategically and creatively.
- Excellent oral presentation, analytic thinking, and writing skills.
- Experience with USAID funded projects strongly preferred, or extensive experience with international USG work.